



# Meeting Minutes

**Multimodal Technical  
Advisory Committee (M-TAC)  
Thursday, May 5, 2011  
8:00 A.M.**

**Prescott City Council Chambers  
201 S. Cortez Street  
Prescott, AZ 86303**

---

## AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Ron Grittman, Town of Chino Valley
Vice-Chairman	Vacant as of May 4, 2011
Member	Norm Davis, Town of Prescott Valley
Member	Craig McConnell, City of Prescott
Member	Phil Bourdon, Yavapai County
Member	Charla Glendening, ADOT MPD
Member	Cynthia Moody, U.S. Forest Service

## AGENCY M-TAC MEMBERS NOT PRESENT

Member	Greg Gentsch, ADOT Prescott District
--------	--------------------------------------

## CYMPO STAFF

CYMPO Administrator	Christopher Bridges
CYMPO Administrative Assistant	Deb Hernandez
CYMPO Program Manager	Vicky McLane

## ADDITIONAL ATTENDEES

Yavapai County	Mike Willett
One Street	Michael Dummeyer

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Grittman called the meeting to order at 8 AM. CYMPO Administrative Assistant Deb Hernandez performed roll call.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

**There were no public comments.**

**ACTION**

**3. APPROVAL OF MINUTES - Regular Meeting Minutes of April 7, 2011**

*(Task #1.2)*

**MOTION**

Member McConnell presented a motion to approve the M-TAC regular meeting minutes for April 7, 2011. Motion was seconded by Member Bourdon.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION/POSSIBLE ACTION**

**4. APPOINTMENT OF NEW VICE-CHAIRMAN AND TOWN OF DEWEY-HUMBOLDT REPRESENTATIVE**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Chairman Gritman announced with the resignation of Joel Berman from the Town of Dewey-Humboldt his seat as Vice-Chairman is vacant and asked for nominations from the committee.

Member Davis expressed the importance of having a representative from Dewey-Humboldt on the M-TAC Committee; in the absence of Joel Berman, the rotation of seat holders should be kept and it would be Member Bourdon's turn to fill this seat.

CYMPO Administrator Chris Bridges informed committee at Dewey-Humboldt's last council meeting they contracted with Willdan as their on-call town engineer.

Member McConnell suggested more consideration be given to Dewey-Humboldt's representative to the M-TAC.

Mr. Bridges concurred; Dewey-Humboldt's representative need not be a public works director but should have a good working knowledge of transportation issues, anyone other than an elected official.

**MOTION**

Member Davis presented a motion, in keeping with the member rotation, to nominate Phil Bourdon to fill the Vice-Chairmanship position. Motion was seconded by Member McConnell.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) INTERGOVERNMENTAL AGREEMENT (IGA)**

*Chris Bridges, CYMPO Administrator*

*(Task #1.1 & 4.1)*

Mr. Bridges presented the latest version of the ADOT IGA/JPA. He related that on page 3, section 2D required conformance of all right-of-way signage to the Uniform Act in order to receive HSIP Funds.

Member McConnell questioned if there was an indication from ADOT that existing rights-of-way need to conform or is it future rights-of-way.

Mr. Bridges replied ADOT has taken the position that it pertains to existing land, if any right-of-way was acquired since 1971, it will need to conform to the Uniform Act.

Members of the committee expressed a high level of caution be used prior to accepting funds on these terms. Local entities will not deal with the exhaustive research that it will take to prove local projects conform to these terms. They agreed that there is a good use for the money but may not have a cost benefit due to the extensive amount of work required to identify each parcel that the signs reside on. It was established the money could be used on State Routes but the intent was to use the money on local roadways. Everyone shared the frustration that CYMPO could not capture safety dollars last year for sign projects and after months of negotiations we still only have a piece of paper. The concerns need to be communicated on a federal level and changes need to be made at the federal level – this is not an ADOT policy.

Mr. Bridges reminded everyone of the Right-of-Way training on May 11<sup>th</sup>. Mr. Lou Malloque, ADOT, will explain the Uniform Act, its requirements, how he reviews and approves projects and forwards on to FHWA for ultimate approval. Mr. Malloque will be available for questions. Mr. Bridges indicated the HSIP/ IGA needed to be approved ADOT before the end of CYMPO's fiscal year. Final determination will be made at the Executive Board meeting on May 18<sup>th</sup>.

The M-TAC committee members' consensus was to not take any action today.

**No action was taken.**

## **6. REGIONAL PROJECT PLANNING**

*Chris Bridges, CYMPO Administrator  
(Task #2.1)*

Mr. Bridges presented the Metropolitan Transportation Improvement Program (MTIP), referring to the area titled "Unfunded/Unscheduled Projects". He suggested the elimination of this table and replace with planning projects, indicating the year it is anticipated the project may occur. Smaller projects could be indentified that will use SPR or 5303 money for transit planning. Mr. Bridges introduced Michael Dummeyer of One Street who had a small \$5,000 project that could be programmed.

Mr. Dummeyer gave an explanation how One Street would like to get bicycles into the hands of citizens needing an alternate form of reliable transportation.

Member McConnell asked if a 20% match would be required to access these funds. Mr. Bridges responded yes.

Member McConnell indicated that a local project sponsor would have to be able to provide the match required in order to appear on the list.

The committee gave Mr. Bridges consensus to proceed with the proposed change to the MTIP format.

**No action was taken.**

## **DISCUSSION**

### **7. PROPOSED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges announced he had nothing proposed for the June meeting and suggested that meeting be tentatively cancelled. The committee concurred.

### **8. AGENCY UPDATES**

Agency updates were provided by: Craig McConnell – City of Prescott; Ron Grittmann – Town of Chino Valley; Phil Bourdon – Yavapai County; and, Norm Davis – Town of Prescott Valley.

### **9. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

Mr. Bridges announced a second public meeting with ADOT regarding the I17/Fain Road Project would be held mid-July.

### **10. UPCOMING SCHEDULED MEETINGS**

- T-TAC Meeting: **CANCELLED Thursday, May 12, 2011, 8:00 AM**, Prescott Valley Town Hall, Room 331, 7501 E. Civic Circle, Prescott Valley, AZ  
*(CYMPO Transit Technical Advisory Committee monthly meeting)*
- Executive Board Meeting: **Wednesday, May 18, 2011, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ  
*(CYMPO Executive Board monthly meeting)*
- State Transportation Board Meeting: **Friday, May 20, 2011, 9:00 AM, Flagstaff, AZ**
- M-TAC Meeting: **Thursday, June 2, 2011, 8:00 AM, TENTATIVELY CANCELLED** *(CYMPO Multimodal Technical Advisory Committee monthly meeting)*

### **11. ADJOURNMENT**

The meeting adjourned at 9:00 AM.