



# MINUTES

**Technical Advisory Committee**  
**Thursday April 4, 2019**  
**8:00 A.M.**

**Prescott Valley Library Auditorium**  
**7401 East Civic Circle – 1<sup>st</sup> Floor**  
**Prescott Valley, AZ 86314**

## **CYMPO Technical Advisory Committee**

Chair	Ian Mattingly, City of Prescott
Vice-Chair	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	John Wennes, ADOT MPD
Member	Andy Roth, ADOT Northwest District
Member	Kendra Bull, Prescott National Forest – U. S. Forest Service
Member	Ed Hanks, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Mattingly absent

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects **not on the agenda**. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

### **3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MARCH 18, 2019 SPECIAL MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**

*Chris Bridges, CYMPO Administrator*  
(Task #102)

#### **MOTION**

Member Marbury motioned to approve the March 18, 2019 Special Meeting Minutes of the Technical Advisory Committee. Member Roth seconded the motion.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

### **4. AGENCY ANNOUNCEMENTS AND UPDATES**

Agency announcements were provided by the following agencies:

- Kendra Bull, Prescott National Forest – U. S. Forest Service
- Andy Roth, ADOT Northwest District
- Frank Marbury, Town of Chino Valley
- Ed Hanks, Town of Dewey-Humboldt

- John Wennes, ADOT MPD
- Norm Davis, Town of Prescott Valley
- Dan Cherry, Yavapai County

Mr. Bridges explained ADOT allowing MPOs to submit projects for Planning to Programming process. Explained in previous year 1,800 projects were submitted, and only 9 selected. Noted that only State Routes are eligible. Reviewed potential projects to be submitted and asked for the TAC to email feedback before due date of May 15.

Member Davis inquired if best strategy for submitting projects would be to submit fewer projects of larger importance rather than all possible projects. Mr. Bridges explained ranking process and that preservation or safety projects are more likely to get funded as expansion money is not available. Mr. Bridges suggested scheduling a Special Meeting to discuss list of projects to be submitted. Member Wennes explained process may allow for potential combining of projects to keep them viable throughout the process, and that it could be beneficial to submit every potential project rather than a select few.

Member Marbury inquired about the source of funding for the Planning to Programming process. Mr. Bridges explained STBG is the funding source. Member Marbury clarified that modernization and safety are also eligible potential projects.

Mr. Bridges announced Transit Implementation Workshop to take place April 30 at 12:00 pm.

**5. DISCUSSION, REVIEW AND POSSIBLE ACTION TO CHANGE LOCATION OF REGULAR MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE**

Member Marbury explained that as a Technical Advisory Committee and a working group, a round table setting may be more effective than a dais setting. Vice-Chair Cherry explained importance of keeping TAC members separate from public in any potential new meeting setting.

**MOTION**

Member Marbury motioned to move the location of the Technical Advisory Committee's regularly scheduled meetings to the Prescott Valley Crystal Room. Member Wennes seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. DISCUSSION, REVIEW AND POSSIBLE ACTION OF THE FY 2020-2021 DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)**

*Chris Bridges, CYMPO Administrator  
(Task #101)*

Mr. Bridges noted the federal review of Work Program took place on April 1. Explained list of changes to be made to the Work Program per suggestions made at the federal review. Member Davis acknowledged successful federal review.

**MOTION**

Member Roth motioned to recommend the Executive Board approve the FY20-21 Unified Planning Work Program with noted changes. Member Hanks seconded the motion.



**VOTE**

The vote on the motion was unanimous.

**7. DISCUSSION, REVIEW AND POSSIBLE ACTION OF THE 2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Chris Bridges, CYMPO Administrator*

*(Task #200)*

Mr. Bridges noted performance measure language that will be included in the FY20-24 MTIP Word document.

Member Marbury requested confirmation that subsequent changes from discussion at the March 18 Special Meeting are reflected in the presented FY20-24 MTIP. Mr. Bridges clarified, yes.

**MOTION**

Member Davis motioned to recommend the Executive Board approve the 2020-2024 CYMPO Metropolitan Transportation Improvement Program (MTIP) with discussed changes. Member Roth seconded the motion.

**VOTE**

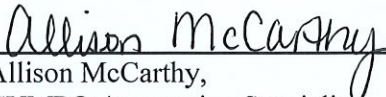
The vote on the motion was unanimous.

**8. ADJOURNMENT 8:45 AM**

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Ian Mattingly, Chair  
CYMPO Technical Advisory Committee  
Dated: April 22, 2019



Allison McCarthy,  
CYMPO Accounting Specialist  
Dated: April 22, 2019