



Meeting Minutes

**Multimodal Technical
Advisory Committee (M-TAC)
Thursday, January 5, 2012
8:00 A.M.**

**Prescott City Council Chambers
201 S. Cortez Street
Prescott, AZ 86303**

AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Ron Grittman, Town of Chino Valley
Vice-Chairman	Phil Bourdon, Yavapai County
Member	Norm Davis, Town of Prescott Valley
Member	Craig McConnell, City of Prescott
Member	Cynthia Moody, U.S. Forest Service

AGENCY M-TAC MEMBERS NOT PRESENT

Town of Dewey-Humboldt	Vacant
Member	Greg Gentsch, ADOT Prescott District
Member	Charla Glendening, ADOT MPD

CYMPO STAFF

CYMPO Administrator	Christopher Bridges
CYMPO Program Coordinator	Jean Knight

ADDITIONAL ATTENDEES

Yavapai County	Mike Willett
Town of Chino Valley	Richard Straub
PAT	Jim Knaup

1. CALL TO ORDER AND ROLL CALL

Chairman Grittman called the meeting to order at 8 AM. CYMPO Program Coordinator Jean Knight performed roll call.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no public comments.

ACTION

- 3. APPROVAL OF MINUTES - Regular Meeting Minutes of October 6, 2011**
(Task #1.2)

MOTION

Member Davis presented a motion to approve the M-TAC regular meeting minutes for October 6, 2011. Motion was seconded by Member McConnell.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION/POSSIBLE ACTION

4. ELECTION OF NEW OFFICERS

Chris Bridges, CYMPO Administrator

(Task #1.2)

MOTION

Member McConnell presented a motion to nominate Vice- Chairman Bourdon as Chairman of the M-TAC.

Motion was seconded by Member Davis.

VOTE ON THE MOTION

The vote on the motion was unanimous.

MOTION

Member Grittman presented a motion to nominate Member Davis as Vice- Chairman of the M-TAC. Motion was seconded by Member McConnell.

VOTE ON THE MOTION

The vote on the motion was unanimous.

The 2012 Chairman is Phil Bourdon, Yavapai County and the Vice-Chairman is Norm Davis, Town of Prescott Valley.

DISCUSSION

5. REVIEW AND DISCUSSION OF THE METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) NEW FORMAT

Chris Bridges, CYMPO Administrator

(Task #3.0)

Mr. Bridges presented the new MTIP format. He related that although a new MTIP will not be updated to ADOT this year, any amendments would be in the new format. Mr. Bridges stated FHWA and ADOT want all of the COGs and MPOs to be uniform when presenting the TIP. FHWA and ADOT are in conjunction with the COGs and MPOs developing the new TIP. CYMPO's draft is to be forwarded to FHWA for review of the format and will be shared with the committee.

Mr. Davis questioned if the projects are to be delayed until the format is changed. Mr. Bridges responded that it would not.

6. DISCUSSION OF THE SURFACE TRANSPORTATION PROGRAM (STP) FUNDING CHANGES AND USE

Chris Bridges, CYMPO Administrator

(Task # 6.2)

Mr. Bridges related the STP funds obligated by ADOT have been historically rolled over if not used. ADOT no longer has the state funding to "absorb" unspent STP funds as they historically have in the past. This past fiscal year ADOT had to cover \$50 million dollars of unobligated STP funds that have been rolling over for years.

This is resulting in a change of policy and will affect how COGs and MPOs program and use these funds in the future. In short, the COG's/MPO's are looking at a potential "use it or lose it" scenario. This scenario applies to all federally funded projects including Transportation Enhancements, Highway Safety Improvement Program, etc.

There have been further discussions regarding unused funding; it could be lent to another area in the State so funds are not lost. Mr. Bridges is to have further discussion at the COG/MPO/ADOT meeting on January 6th.

Mr. Gritman commented that any funds not used in other areas of the State should be sent to the rural areas. He stated there is a need for the funding and there are projects.

Mr. Davis questioned if CYMPO has spent STP funds received in our area. Mr. Bridges responded affirmatively. Mr. Bourdon also responded indicating the funds are eventually received from ADOT. The recent project was for Pioneer Parkway.

A discussion was held as to the use for future STP funds if received from other areas of the State. A question arose as to if these funds could be swapped with transit funds. Mr. Bridges indicated funds were not received for FTA Section 5307; consequently, funds could not be swapped.

Mr. Bridges stated that in anticipation of this possibility, CYMPO has been very aggressive ensuring that we program the current and future fiscal years funds into a project that will be able to receive an obligation of the STP funds prior to the end of the federal fiscal year in which they are programmed. CYMPO currently has 100% of the apportioned STP funds obligated. For comparison NACOG has over \$8,000,000 and WACOG has over \$4,000,000 in unobligated funds that they have been rolling over.

The other options being considered are: (1) Competitive Statewide Applications or; (2) Giving the COGs and MPOs the ability to lend Obligation Authority to each other to program into projects that can be delivered. It is unclear what the final decision will be, but it is clear that the threat of losing funding for projects is very real.

7. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges presented the following for the agenda in February:

- RTP Update
- FY13-17 MTIP program additions
- Draft FY12 Work Program

8. AGENCY UPDATES

Mr. Gritman announced Richard Straub will replace him in the MTAC meetings. He also stated he would like to continue to receive the agenda packet.

Mr. Bourdon presented an update regarding Fain Road.

9. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Mr. Bridges presented the following updates:

- Update of the Local Government Manual training is to be presented in February and questioned if February 8, 2012, would fit in everyone's schedule. A discussion was held regarding the manual and it was agreed that the committee members want to receive a copy of the manual before training.

Mr. Bridges related he would notify ADOT.

Mr. Willett, Yavapai County indicated he was to meet with the consultant in the next week or so to discuss the manual. It was determined that he would cancel the meeting.

- The Executive Board meeting is moved to January 11th as the Rural Transportation Summit is to be held January 18th – 20th in Yuma.
- The 5310, 16 & 17 workshop is to be held January 10th, 2PM; Prescott Valley Town Hall, Room 331. It is a requirement to attend a workshop if applying for funding.
- Ron Romley, CV transit conducting the driving training January 17th and 18th
- To hold training for future WP changes to tasks. We will be providing this to anyone who completes the in-kind time sheets.
- If Town/City Council or boards need updates, Mr. Bridges can make a presentation.

10. UPCOMING SCHEDULED MEETINGS

- Executive Board Meeting: **Wednesday January 11, 2012 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ
(*CYMPO Executive Board monthly meeting*)
- Rural Transportation Summit, **Wednesday - Friday, January 18th – 20th, 2012, Pivot Point Conference Center, Yuma, AZ**
- State Transportation Board Meeting: **Friday, January 20, 2012, To be Announced- Yuma**
- M-TAC Meeting: **Thursday, February 2, 2012, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)

11. ADJOURNMENT MOTION

Vice-Chairman Davis presented a motion to adjourn. The motion was seconded by Member McConnell.

VOTE ON THE MOTION

The vote on the motion was unanimous.

The meeting adjourned at 8:35.