



# MEETING MINUTES

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**Multimodal Technical  
Advisory Committee  
Thursday, February 7, 2013  
8:00 AM**

**Prescott Valley Library Auditorium  
7401 East Civic Center – 1<sup>st</sup> Floor  
Prescott Valley, AZ 86314**

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## **CYMPO M-TAC Committee**

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|---------------|--|
| Chairman      | Norm Davis, Town of Prescott Valley    |
| Vice-Chairman | Scott Tkach, City of Prescott          |
| Member        | Phil Bourdon, Yavapai County           |
| Member        | Yvonne Kimball, Town of Dewey-Humboldt |
| Member        | Cynthia Moody, U.S. Forest Service     |
| Member        | Richard Straub, Town of Chino Valley   |
| Member        | Charla Glendening, ADOT MPD            |
| Member        | Bob LaJeunesse, ADOT Prescott District |

### **1. CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 8:00 AM. Roll call was performed by Deb Hernandez.:

#### **Members Absent:**

Phil Bourdon, Yavapai County – Proxy Mike Willett

Yvonne Kimball, Town of Dewey-Humboldt – Proxy Ed Hanks

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

**There was no public comment.**

## **DISCUSSION / POSSIBLE ACTION**

### **3. APPROVAL OF MEETING MINUTES – Regular Meeting Of January 10, 2013**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

#### **MOTION**

Member Straub presented a motion to approve the Minutes of the Regular M-TAC Meeting of January 10, 2013. Motion was seconded by Member Moody.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

**3A. DISCUSSION POSSIBLE ACTION REGARDING FUNCTIONAL CLASSIFICATION CHANGES IN THE CYMPO BOUNDARY**

*Charla Glendening, ADOT Multimodal Division  
(Task #2.2)*

Mr. Bridges and Member Glendening jointly shared information regarding ADOT’s current Functional Classifications. Under the new terms, roadways classified as “Principal Arterial” would be subject to meeting all Federal requirements. Prescott, Prescott Valley and parts of Yavapai were the only entities within CYMPO’s boundary this would affect. It was recommended Prescott and Prescott Valley take the matter up with their Council to apply for reclassification to identified roadways from Principal to Minor Arterial Roadways. Each individual entity is responsible to apply for reclassification through the HPMS system. Chairman Davis agreed it would be prudent for Prescott Valley to reclassify Robert Road to a Minor Arterial Roadway. Vice-Chairman Tkach asked if there were downfalls if Prescott chose not to reclassify Montezuma, Sheldon or parts of Hwy 89. Mr. Bridges restated that as a Principal Arterial Roadway, all projects would have to go through ADOT and meet all Federal requirements; there were no downfalls should entities decide to apply for reclassification. Member Glendening indicated ADOT had staff members willing to walk each entity through the reclassification process.

**No Official Action Was Taken**

**DISCUSSION**

**4. DISCUSSION AND UPDATE OF THE FY 2014 WORK PROGRAM (WP)**

*Chris Bridges, CYMPO Administrator  
(Task #1.1)*

Mr. Bridges indicated the preliminary draft of CYMPO’s FY 2014 Work Program has been electronically distributed. The first official draft will be present to the M-TAC on March 7<sup>th</sup> for discussion and comments. Ms. Knight stated the Executive Board will discuss the Work Program when the Federal Review takes place on March 13<sup>th</sup>. At their meeting on March 20<sup>th</sup>, final changes will be voted on and the Work Program submitted to the public for a review period. The Executive Board will then take public comments into consideration and vote on the Final Work Program at their April meeting.

**5. PROPOSED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator  
(Task #1.2)*

Mr. Bridges presented to following for the March Agenda:

- Work Program
- MTIP

**6. AGENCY UPDATES**

Agency updates were provided by:  
Charla Glendening – ADOT Multimodal  
Bob LaJeunesse – ADOT Prescott District  
Scott Tkach – City of Prescott  
Mike Willett – Yavapai County  
Richard Straub – Town of Chino Valley  
Ed Hanks – Town of Dewey-Humboldt

**7. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

Mr. Bridges announced the following:

- Anticipated receiving a revised JPA from ADOT for the HSIP (Sign Project) that would accelerate the use of these funds.
- Related all identified local and federal projects must be listed on CYMPO's MTIP. Instructed entities to contact Jean Knight, Program Coordinator, should adjustments need to be made.
- Reminder was given to RSVP if planning to attend the February 20<sup>th</sup> Work Study, March 13<sup>th</sup>, Federal Review or the April 10<sup>th</sup> Rural Elected Officials Meeting. .

**8. UPCOMING SCHEDULED MEETINGS**

- State Transportation Board Meeting: **February 8, 2013, Yuma, AZ**
- State Transportation Board Meeting – **Study Session: February 12, 2013, Phoenix, AZ**
- Executive Board Meeting: **Wednesday, February 20, 2013 6:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- M-TAC Meeting: **Thursday, March 7, 2013, 8:00 AM**, Prescott Valley Library Auditorium, 1<sup>st</sup> Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314 - **PLEASE NOTE NEW LOCATION**  
(CYMPO Multimodal Technical Advisory Committee monthly meeting)

**9. ADJOURNMENT**

Chairman Davis adjourned the meeting at 8:36 AM.