



MEETING MINUTES

**Multimodal Technical
Advisory Committee
Thursday, March 7, 2013
8:00 AM**

**Prescott Valley Library Auditorium
7401 East Civic Center – 1st Floor
Prescott Valley, AZ 86314**

CYMPO M-TAC Committee

Chairman	Norm Davis, Town of Prescott Valley
Vice-Chairman	Scott Tkach, City of Prescott
Member	Phil Bourdon, Yavapai County
Member	Yvonne Kimball, Town of Dewey-Humboldt
Member	Cynthia Moody, U.S. Forest Service
Member	Richard Straub, Town of Chino Valley
Member	Charla Glendening, ADOT MPD
Member	Bob LaJeunesse, ADOT Prescott District

1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:00 AM. Roll call was performed by Deb Hernandez.

Members Absent:

Phil Bourdon, Yavapai County – Proxy Mike Willett
Charla Glendening, ADOT MPD

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Introductions were given by ADOT Personnel:

Patrick Stone, ADOT LPA Program Manager
Bahram Dariush, ADOT LPA Section Manager

DISCUSSION / POSSIBLE ACTION

3. APPROVAL OF MEETING MINUTES – Regular Meeting Of February 7, 2013

*Chris Bridges, CYMPO Administrator
(Task #1.2)*

MOTION

Member Straub presented a motion to approve the Minutes of the Regular M-TAC Meeting of February 7, 2013. Motion was seconded by Member Moody.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. REVIEW AND DISCUSSION OF THE FY 14-23 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) WITH THE POTENTIAL TO MAKE A RECOMMENDATION TO THE EXECUTIVE BOARD

Chris Bridges, CYMPO Administrator

(Task #3.0)

Mr. Bridges explained that he would not be walking through each item listed on the MTIP distributed in the agenda packet and the extra handouts given to them prior to the meeting. At their request, CYMPO Program Coordinator, Jean Knight, reformatted the pages to show only FY14 – FY18, which are the years required by ADOT, separate from FY19 – 23 which are not required to be reported. He requested each entity review the projects listed and verify that any Capital Improvement Project using Federal Funds are listed with the correct year and dollar amount. In order to receive fund obligation, the project must be listed in the TIP.

The “Planned Future Projects” page will be used to keep projects fresh in our minds, but realizing until there is money, we really do not have any means to complete any of the listed projects. Mr. Bridges explained this “Planned Future Projects” page will replace the Historic page of the current TIP.

Mr. Bridges again expressed the necessity that all projects be listed and encouraged TAC to review carefully. Mr. Davis suggested taking another 30 day to review internally and bring back again in April. The committee agreed.

No Official Action Was Taken.

DISCUSSION

5. DISCUSSION AND UPDATE OF THE FY 2014 WORK PROGRAM (WP)

Chris Bridges, CYMPO Administrator

(Task #1.1)

Mr. Bridges advised the TAC, CYMPO would be meeting with ADOT on March 13th for the annual Federal review and asked for comments or questions that could be addressed at that meeting. Afterwards, all comments received from ADOT, CYMPO’s Executive Board and TAC members will be incorporated into a final draft that will be presented to CYMPO’s Executive Board in April for approval. Mr. Davis had questions regarding 5303 funding. Mr. Bridges explained CYMPO was required to perform local transit coordinating planning but he wanted ADOT to be very specific in their expectations and requirements to determine how much time CYMPO staff will spend on Coordinated Mobility Planning. Once we have that list, we could bring this back to the TAC next month for review and Board recommendation.

Mr. Davis asked when the deadline for approval was. Mr. Bridges advised the CYMPO Executive Board will need to make final approval by their May meeting.

6. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges presented the following for the April Agenda:

- MTIP
- Work Program
- John Dixon, ADOT Senior Project Manager, Prescott District
- RTP Scope (if not April then in May)

7. AGENCY UPDATES

Agency updates were provided by:

Bob LaJeunesse – ADOT Prescott District

Scott Tkach – City of Prescott

Mike Willett – Yavapai County

Richard Straub – Town of Chino Valley

8. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Mr. Bridges announced the following:

- Deadline to make changes to Functional Classification is March 27th, if you have changes to be made please do so before the HPMS deadline
- Scheduled a meeting on April 3rd with ADOT to discuss HSIP, Sign Project
- Thanked entities for their letters of support of the SR 89 South project and he will hand deliver them to the next State Transportation Board Meeting

9. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: **March 8, 2013, Phoenix, AZ**
- Executive Board Meeting: **Wednesday, March 20, 2013 6:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- M-TAC Meeting: **Thursday, April 4, 2013, 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314
(CYMPO Multimodal Technical Advisory Committee monthly meeting)

10. ADJOURNMENT

Chairman Davis adjourned the meeting at 8:52 AM