



# Meeting Minutes

**Multimodal Technical  
Advisory Committee (M-TAC)  
Thursday, August 4, 2011  
8:00 A.M.**

**Prescott City Council Chambers  
201 S. Cortez Street  
Prescott, AZ 86303**

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## AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Ron Gritman, Town of Chino Valley
Vice-Chairman	Phil Bourdon, Yavapai County
Member	Norm Davis, Town of Prescott Valley
Member	Craig McConnell, City of Prescott
Member	Charla Glendening, ADOT MPD (Via telephone)

## AGENCY M-TAC MEMBERS NOT PRESENT

Member	Cynthia Moody, U.S. Forest Service
Town of Dewey-Humboldt	Vacant
Member	Greg Gentsch, ADOT Prescott District

## CYMPO STAFF

CYMPO Administrator	Christopher Bridges
CYMPO Program Coordinator	Jean Knight

## ADDITIONAL ATTENDEES

Yavapai County	Mike Willett, James Gardner
City of Prescott	Councilwoman Suttles
CivilTec Engineering	Richard Straub
Prescott Newspapers	Cindy Barks

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Gritman called the meeting to order at 8 AM. CYMPO Program Coordinator Jean Knight performed roll call.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

**There were no public comments.**

**ACTION**

**3. APPROVAL OF MINUTES - Regular Meeting Minutes of May 5, 2011**  
(Task #1.2)

**MOTION**

Member Davis presented a motion to approve the M-TAC regular meeting minutes for May 5, 2011. Motion was seconded by Member McConnell.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION/POSSIBLE ACTION**

**4. AMENDMENT ONE FY12-16 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**  
*Chris Bridges, CYMPO Administrator*  
(Task #3.0)

The following are the changes and/or additions to the FY12-16 MTIP that were presented to the M-TAC committee. The changes and/or additions need to be indicated on the TIP to receive funding.

- 1) Safe Routes to School – Prescott Unified School District, Non-Infrastructure – FY12 \$111,936
- 2) Safe Routes to School – Humboldt Schools, Non-Infrastructure – FY12 \$28,211
- 3) Fain Rd SR 69 – SR 89A – New – FY12 \$30 million
- 4) Transit Sheet adjustments:

- Delete all activity for FY11 and FY12 except the Chino Valley Transit

In addition to Fain Road widening, the State Transportation Board approved the following:

- 1) SR 89A to Ruger Rd (MP321) –moved from FY13 to FY14, change from \$25 million to \$15 million
- 2) Ruger Rd to So. Chino Valley (89A to MP321) moved from FY13 to FY16 - \$10 million
- 3) White Spar Road – (Bikeway/Pathway enhancements) – moved from FY11 to FY12 and combined into one; increased from \$3,721 million to \$4, 652

Staff recommendation is as follows:

- 1) Chino Valley/ADOT – SR89/Perkinsville Rd Design & Construction – move from FY14 to FY12 \$633,000 STP / \$367,000 Local: Total \$1 million
- 2) Chino Valley / ADOT – SR 89/Perkinsville Rd Design & Construction – move from FY15 to FY13 \$633,000 STP/ \$367,000 Local: Total \$1 million
- 3) SR89A to MP 321 move to FY14 - \$15 million
- 4) SR89A to MP 321 move to FY15 - \$10 million

Mr. Bridges indicated there are additional changes. The Section 5310, 5316 & 5317 will be moved to the Transit sheet.

Member Davis requested the project names on the sheet match exactly to what ADOT has indicates the name is.

Chairman Grittmann expressed concern that the SR89 Widening project is to be performed in FY14 & FY16 as there may not be funding available in FY16. He stated the traffic volume exceeds the volume of I17 and Cordes Junction. There is a safety issue.

**MOTION**

Vice Chairman Bourdon presented a motion to approve FY12 -16 MTIP Amendment One with the noted changes and forward to the Executive Board with the recommendation to approve. The motion was seconded by Member Davis.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. REQUEST FOR STATEMENT OF QUALIFICATIONS (RSOQ) – CYMPO REGIONAL TRANSPORTATION PLAN UPDATE – RECOMMENDATION OF FIRM**

*Chris Bridges, CYMPO Administrator*

*(Task #4.0)*

Mr. Bridges related The City of Prescott received the following six (6) responses on June 30, 2011, to the RSOQ:

- LSA Associates, Inc.
- HDR Engineering, Inc.
- Wilbur Smith Associates
- Wilson & Company
- Jacobs Engineering Group, Inc.
- AECOM

The top three were selected and interviewed. From the interviews they were ranked as follows:

1. Jacobs Engineering
2. AECOM
3. HDR Engineering

Mr. Bridges stated the Executive Board needs to approve on the 17<sup>th</sup>. Mr. Davis requested the timeline as previously indicated accompany the recommendation.

Chairman Grittmann explained that FHWA required an update of the Long Range Plan and agreed to this mini-update.

**MOTION**

Vice Chairman Bourdon presented a motion to forward a recommendation to the Executive Board of the selected firm. The motion was seconded by Member Davis.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

## **DISCUSSION**

### **6. PROPOSED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges explained that at this time there are no items for the September agenda unless the MPO has more to move forward with the HSIP.

Chairman Gritman questioned of the committee needed to discuss disbanding the T-TAC committee. Vice-Chairman Bourdon related that should be an Executive Board decision. Discussion was held regarding the purpose of the T-TAC and keeping it intact or merging with the M-TAC. It was also discussed to take it to the Executive Board as a discussion item. It was noted that items for the T-TAC could potentially be brought to the M-TAC for discussion or approval.

Member McConnell questioned if it had been determined if there is a representative from Dewey- Humboldt at this time. Mr. Bridges related he had not received any information at this time and that the Town is still a member and has to be counted as part of the quorum of the M-TAC.

### **7. AGENCY UPDATES**

Agency updates were given by:

Norm Davis, Town of Prescott Valley; Phil Bourdon, Yavapai County, Craig McConnell, City of Prescott and Charla Glendening, ADOT MPD. Mr. Davis also announced that the Town of Prescott Valley will be having a ribbon cutting after September 1<sup>st</sup> for the Robert Road widening and September 15<sup>th</sup> for the Highway 69 Multi-Use Path. The Multi-Use Path was funded with a Transportation Enhancement grant.

Ms. Glendening announced that there will be an ADOT/local officials meeting in the Prescott Area in October. Invitations are going out soon.

### **8. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

Mr. Bridges made the following announcements:

1. Information on the Reauthorization Bill is still in Congress and will not be discussed until they return in September.
2. Discussed the new draft format for the Metropolitan Transportation Improvement Program (MTIP). It is consistent with the other COGs and MPOs and easier to read.

Mr. Davis announced there will be a public meeting in late September for the Fain Road/I17 Corridor Study and requested it be on a future agenda for the Executive Board.

**9. UPCOMING SCHEDULED MEETINGS**

- T-TAC Meeting: **Thursday, August 11, 2011, CANCELLED**, Prescott Valley Town Hall, Room 331, 7501 E. Civic Circle, Prescott Valley, AZ  
(*CYMPO Transit Technical Advisory Committee monthly meeting*)
- Executive Board Meeting: **Wednesday August 17, 2011, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ  
(*CYMPO Executive Board monthly meeting*)
- State Transportation Board Meeting: **Thursday, August 18, 2011, 9:00 AM, Tusayan, AZ**
- M-TAC Meeting: **TENTATIVE: Thursday, September 1, 2011, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ  
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)

**10. ADJOURNMENT**

Motion to adjourn was presented by Mr. Davis and seconded by Mr. Bourdon. The meeting adjourned at 8:30 AM.