



MEETING MINUTES

**Multimodal Technical
Advisory Committee
Thursday, September 5, 2013
8:00 AM**

**Prescott Valley Library Auditorium
7401 East Civic Center – 1st Floor
Prescott Valley, AZ 86314**

CYMPO M-TAC Committee

Chairman	Norm Davis, Town of Prescott Valley
Vice-Chairman	Scott Tkach, City of Prescott
Member	Byron Jaspers, Yavapai County
Member	Yvonne Kimball, Town of Dewey-Humboldt
Member	Cynthia Moody, U.S. Forest Service
Member	Richard Straub, Town of Chino Valley
Member	Charla Glendening, ADOT MPD
Member	Bob LaJeunesse, ADOT Prescott District

1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:00 AM by Chairman Davis. Roll call was performed by Deb Hernandez.

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

DISCUSSION / POSSIBLE ACTION

- 3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE JULY 11, 2013, REGULAR MEETING MINUTES OF THE MULTIMODAL TECHNICAL ADVISORY COMMITTEE (M-TAC)**

*Chris Bridges, CYMPO Administrator
(Task #1.2)*

MOTION

Member Straub presented a motion to approve the Minutes of the Regular M-TAC Meeting of July 11, 2013. Motion was seconded by Vice-Chairman Tkach.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION

4. DISCUSSION AND UPDATE OF THE MEMORANDUM OF UNDERSTANDING WITH ARIZONA DEPARTMENT OF TRANSPORTATION FOR DEMAND MODELING SERVICES AND SCOPE OF WORK WITH AECOM

*Chris Bridges, CYMPO Administrator
(Task #4.0)*

Mr. Bridges provided a brief update and requested comments or changes to the Memorandum of Understanding (MOU) with ADOT as well as the Scope of Work with AECOM. He noted he anticipates bringing the MOU and Scope of Work to the Multimodal Technical Advisory Committee in October for recommendation to the Executive Board. Generally, the budget for this Scope of Work was \$250,000; the proposed cost is coming in closer to \$235,000.

Mr. Davis thanked Charla Glendening and her team at ADOT for the quick turnaround of this IGA. Mr. Davis wanted to know who signs first and how it gets approved. Mr. Bridges indicated if ADOT was ready to sign the IGA, it would then go to our Executive Board for approval. Otherwise, the Executive Board would approve the IGA at their October meeting then the IGA would be sent to ADOT and from there to the Attorney General's office for the final stamp of approval. AECOM's Scope of Work would then be approved by CYMPO's Executive Board. This would result in a "Notice to Proceed" with a kick off in mid-November.

Mr. Davis commented there would be multiple opportunities given to receive public input.

Mr. Tkach asked about ADOT's ability to charge fees to individual entities should modeling updates be required. Mr. Bridges responded he and Ms. Glendening have discussed this and feel it is the information exchange that is more important than a charged fee.

Mr. Bridges indicated he would present an update to the Executive Board at the September meeting, and seek approval in their October meeting.

5. UPDATE ON THE I-11 AND INTERMOUNTAIN WEST CORRIDOR STUDY

*Mike Kies, ADOT MPD Planning and Programming Director
(Task 1.2)*

Mike Kies, ADOT MPD Planning and Programming Director gave a Power Point presentation to provide updates on the feasibility study ADOT and NDOT partnered on for the Intermountain West Corridor.

- US93 from Phoenix to Las Vegas as the potential I-11 route, but no specific route has been proposed at this time
- The Work Program has been divided in half with the first half being the Corridor Justification Report
- Second half being Feasibility Assessment of corridors, routes and connectivity
- Possible economic scenarios affecting the Corridor
- Economic diversification of Arizona and Nevada
- Arizona Alternatives to Corridor

Committee members, Scott Tkach, Byron Jaspers and Bob LaJeunesse, had questions and comments for Mr. Kies.

Public comments were made by Trevor Buhr, Habitat Program Manager for Arizona Game and Fish Department and Richard Clemmer, Williamson Valley Community Organization.

6. UPDATE OF THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) BID RESULTS FOR SIGN PANELS AND POSTS PROJECT

Chris Bridges, CYMPO Administrator
(Task #6.1)

Mr. Bridges announced bids were in and CYMPO will be moving ahead with Sign Project. The low bid came in from Sunline Contracting LLC., at \$1,059,035.10. Andy Roth will be ADOT's project administrator. This bid will go to the State Transportation Board for final approval so we are looking at about mid-October to move forward with construction or installation of signs.

Chairman Davis asked if, any determination of the project timeline had been set Member LaJeunesse indicated project timeline is not set until after the award. Mr. Bridges expressed project details could be established at the partnering meeting.

7. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator
(Task #1.2)

Mr. Bridges presented the following for the October Agenda:

- IGA with ADOT and Scope of Work with AECOM
- Push back TAC meetings until February.
- Election of Officers to be effective first meeting in 2014
- Coordinated Mobility Management Plan

8. AGENCY UPDATES

Agency updates were provided by:

- Richard Straub – Chino Valley
- Byron Jaspers – Yavapai County
- Scott Tkach – City of Prescott
- Norm Davis – Town of Prescott Valley
- Bob LaJeunesse – ADOT Prescott District

9. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Mr. Bridges announced or provided updates on the following:

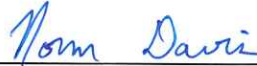
- COG/MPO meeting on Friday
- SR89 to Deep Well Ranch Road IGA
- 2014 Rural Transportation Summit

10. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: **September 13, 2013, Bisbee, AZ**
- CYMPO Executive Board Meeting: **Wednesday, September 18, 2013, 6:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- M-TAC Meeting: **Thursday, October 3, 2013, 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314
(CYMPO Multimodal Technical Advisory Committee monthly meeting)
- State Transportation Board Meeting: **October 11, 2013, Wickenburg, AZ**

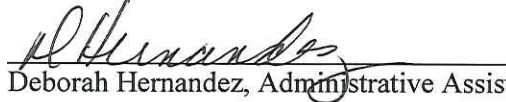
11. ADJOURNMENT

Chairman Davis adjourned the meeting at 9:10AM.



Norm Davis, Chairman
CYMPO Multimodal Technical Advisory Committee

ATTEST:

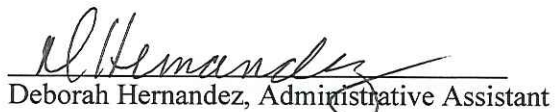


Deborah Hernandez, Administrative Assistant

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the CYMPO M-TAC Meeting, Prescott Valley, Arizona held on the 5th day of September, 2013. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 3rd day of October, 2013.



Deborah Hernandez, Administrative Assistant