



# Minutes

**Multimodal Technical  
Advisory Committee (M-TAC)  
Thursday, October 4, 2012  
8:00 A.M.**

**Prescott City Council Chambers  
201 S. Cortez Street  
Prescott, AZ 86303**

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## AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Phil Bourdon, Yavapai County
Vice-Chairman	Norm Davis, Town of Prescott Valley
Member	Craig McConnell, City of Prescott
Member	Yvonne Kimball, Town of Dewey-Humboldt (Arrived at 8:05 AM)
Member	Cynthia Moody, U.S. Forest Service
Member	Richard Straub, Town of Chino Valley
Proxy Member	Bob LaJeunesse, ADOT Prescott District

## AGENCY M-TAC MEMBERS NOT PRESENT

Member	Alvin Stump, ADOT Prescott District
Member	Charla Glendening, ADOT MPD

## CYMPO STAFF

CYMPO Administrator	Christopher Bridges
CYMPO Program Coordinator	Jean Knight

## ADDITIONAL ATTENDEES

Mayor Kuykendall – City of Prescott  
Mike Fann – Fann Contracting  
Kevin Adam – RTAC  
Councilwoman Mallory – Town of Prescott Valley

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Bourdon called the meeting to order at 8:00 AM. Jean Knight, CYMPO Program Coordinator performed roll call.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

**There were no public comments.**

## DISCUSSION/POSSIBLE ACTION

**3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE September 6, 2012, REGULAR MEETING MINUTES OF THE MULTIMODAL TECHNICAL ADVISORY COMMITTEE (M-TAC)**

*Chris Bridges, CYMPO Administrator*  
(Task #1.2)

**MOTION**

Vice Chairman Davis presented a motion to approve the September 6, 2012, M-TAC Regular Meeting Minutes. Motion was seconded by Member McConnell.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**4. MEETING SCHEDULE FOR 2013**

*Chris Bridges, CYMPO Administrator*  
(Task #1.2)

Mr. Bridges related the 2013 meeting schedule is being presented; meetings need to be scheduled even if there is not a meeting that month. Additionally, because the meeting scheduled for January 3rd is a holiday week, it is proposed to move the meeting to January 9<sup>th</sup>. Ms. Knight explained the Executive Board is proposing to amend the by-laws as it states the TAC meetings adhere to the same rules as the Executive Board. The Executive Board proposed the M-TAC hold no less than 2-meetings per year; if the M-TAC concurs.

Mr. McConnell questioned why January 9<sup>th</sup> was determined for the next meeting. He brought up the subject of a change of venue for the meetings. Mr. Davis requested a change of venue of the M-TAC meetings to the Town of Prescott Valley Library Auditorium. Mr. Bourdon thought it would be fine to move the meetings; possibly annually; however, not monthly or quarterly.

Ms. Kimball requested clarification of the By-Laws; 2-meetings per year versus the schedule for meetings each month.

**MOTION**

Vice Chairman Davis presented a motion to recommend the Executive Board amend the CYMPO By-Laws to reflect that at a minimum the M-TAC will hold 2-meetings annually; for staff to publicize the attached meeting schedule; to move the 2013 meetings to Town of Prescott Valley Auditorium; and, to move the January 3<sup>rd</sup> meeting to January 10<sup>th</sup>. Motion was seconded by Member Kimball.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION**

**5. UPDATE OF PLANNING ASSISTANCE FOR RURAL AREAS (PARA) STUDIES**

*Chris Bridges, CYMPO Administrator*  
(Task #1.2)

Mr. Bridges gave a brief update on the Willow Creek Realignment and Sundog Connector PARA Studies. Willow Creek PARA: AECOM to release working paper Two; Sundog Connector PARA: Have received Working Paper One, Mr. Bridges can forward to those who would like a copy.

A discussion was held regarding planning of the SR 69 widening rather than design and construction. Mr. Bridges related that if federal money is to be used, Federal Highways requires the ability to construct a project before designing.

## 6. PROPOSED FUTURE AGENDA ITEMS

*Chris Bridges, CYMPO Administrator  
(Task #1.2)*

Mr. Bridges announced there would not be a meeting in November or December, unless an issue arose. The January meeting will be election of officers.

## 7. AGENCY UPDATES

Agency Updates were provided by the following:

Bob LaJeunesse - ADOT Prescott District

Phil Bourdon – Yavapai County

Richard Straub - Town of Chino Valley

Mr. McConnell –questioned the tribal connector and 89 widening from Mr. LaJeunesse’s update.

## 8. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Mr. Bridges provided the following updates:

- ✓ I11 Kick off meeting was held – will forward information if requested. Does not have an effect on this MPO; however portions of US 93 are in Yavapai County as it is proposed to be I11.
- ✓ SR89 Widening Project JPA will be presented to the Executive Board for approval on October 17<sup>th</sup>
- ✓ Rural Transportation Summit is being hosted by CAG and AZTA; will be held January 16<sup>th</sup> -18<sup>th</sup> ; more information is to follow
- ✓ Presentation to PV Council this evening regarding CV Transit and New Horizons proposing a transit system and applying for Section 5311 funding by Mr. Bridges, Ron Romley and Liz Toone

## 9. UPCOMING SCHEDULED MEETINGS

- Executive Board Meeting: **Wednesday, October 17, 2012, 6:00 PM**, Yavapai County Board of Supervisors’ Room, 1015 Fair St., Prescott, AZ  
(*CYMPO Executive Board monthly meeting*)
- State Transportation Board Meeting: **Friday, October 19, 2012, Springerville, AZ**
- M-TAC Meeting: **Thursday, January 10, 2013, 8:00 AM**, Town of Prescott Valley Library Auditorium, 1<sup>st</sup> Floor, 7401 E. Civic Circle City Hall, Prescott Valley, AZ **PLEASE NOTE THE CHANGE OF DATE AND LOCATION**  
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)

## 10. ADJOURNMENT

The meeting adjourned at 8:30 AM.