



Minutes

**Executive Board
Regular Meeting
Wednesday, October 17, 2012
6:00 PM**

**Yavapai County Administrative Bldg.
1015 Fair Street
Prescott, AZ 86305**

BOARD MEMBERS IN ATTENDANCE

Chairwoman	Patty Lasker, Councilwoman, Town of Prescott Valley
Vice-Chairman	Darryl Croft, Councilman, Town of Chino Valley
Secretary/Treasurer	Chris Kuknyo, Councilman, City of Prescott
Member	William "Bill" Feldmeier, State Transportation Board
Proxy Member	Thomas "Tom" Thurman, Yavapai County Supervisor, Dist. 2

BOARD MEMBERS NOT IN ATTENDANCE

Member	Carol Springer, Yavapai County Supervisor, District 1
Member	Mark McBrady, Councilman, Town of Dewey-Humboldt

CYMPO STAFF IN ATTENDANCE

CYMPO Administrator	Chris Bridges
CYMPO Program Coordinator	Jean Knight

ADDITIONAL ATTENDEES

ADOT	Alvin Stump, Megan Kintner
Town of Prescott Valley	Councilwoman Mallory, Norm Davis
Town of Chino Valley	Richard Straub
Others	Bob Viscount, Steve Silvernale, Richard Clemmer, Jeff Hanna

1. CALL TO ORDER AND ROLL CALL

Chairwoman Lasker called the meeting to order at 6 PM. Jean Knight, Program Coordinator performed roll call.

2. ANNOUNCEMENTS AND CYMPO UPDATE

There were none.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Steve Silvernale started Sat service in Prescott

Megan Kintner – ADOT Public Affairs introduced herself and indicated she would return to the January meeting to make a presentation.

DISCUSSION / POSSIBLE ACTION

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE EXECUTIVE BOARD MEETING MINUTES OF SEPTEMBER 19, 2012

Chris Bridges, CYMPO Administrator

(Task #1.2)

MOTION

Vice-Chairman Croft presented a motion to approve the Minutes of the Regular Meeting of September 19, 2012. The motion was seconded by Secretary/Treasurer Kuknyo.

VOTE ON THE MOTION

The vote on the motion was passed. Tom abstained

5. PRESENTATION OF LOCAL COORDINATING COUNCIL/REGIONAL TRANSIT PLANNING ACTIVITIES AND DISCUSSION AND POSSIBLE ACTION TO APPROVE LETTER OF SUPPORT FOR CHINO VALLEY TRANSIT SECTION 5311 GRANT APPLICATION AND FINANCIAL SUPPORT FOR GRANT PREPARATION

Liz Toone, Executive Director New Horizons ILC

Ron Romley, Chino Valley Transit

Chris Bridges, CYMPO Administrator

(Task #8.0)

Mr. Bridges introduced Liz Toone, New Horizons and Ed Steinback, Chino Valley Transit and announced they have been in discussions regarding the potential of combining CV Transit and New Horizons as a transportation system. This would be a true public/private endeavor.

Ms. Toone related she and Mr. Steinback are receiving letters of support and have already received one from the Town of Prescott Valley. Additionally she is to meet with the Mayor of Prescott next week and will be requesting a letter of support. Mr. Steinback stated the “Yavapai Regional Transit” is establishing a 501(c) 3 & 501 (c) 4. Mr. Steinback indicated the funding source, Town of Chino Valley, will no longer be the funding source as of July 1, 2013. He spoke briefly about the funding, Section 5311 and the potential future route. He commented that ADOT supports this new creative endeavor.

Chairwoman Lasker asked Mr. Bridges to explain the different funding sources; Section 5307 verses Section 5311. Mr. Bridges related the primary difference is 5307 is urban funding, funded directly from FTA and the MPO (designated recipient) is completely responsibility. The 5311 is rural funding is funded directly from ADOT and the MPO is not involved or responsible at all. Additionally, the local entities would be responsible if Section 5307 funding is used and they are not if the Section 5311 funding is used.

Mr. Thurman questioned the difference between urban and rural. Mr. Bridges responded. Mr. Feldmeier questioned the public private partnership; who is who. Mr. Steinback responded.

Mr. Steinback related he is requesting the moral support of the Town’s and City by way of a letter of support. He and Ms. Toone discussed the potential ridership; however a subsidy would still be needed.

Ms. Lasker questioned if this is competition for City Bus. The response was the new system would like an agreement to meet at particular locations to transfer clients.

Mr. Kuknyo related he would like more discussion between City Bus Principals and Yavapai Regional Transit.

Mr. Feldmeier questioned who could apply for Section 5311 funding; profit or not for profit. The response was not for profit. He also indicated he did not want the MPO to have any financial responsibility and would like to see this in the letter of support.

Mr. Croft commented about the transit start up and indicated that the Town of Chino Valley could no longer provide financial support.

Ms. Lasker stated YRT was also asking for financial support for a grant writer in an amount not to exceed \$5,000. Discussion ensued.

Chairwoman Lasker requested this item to be separate motions.

MOTION

Secretary/Treasurer Kuknyo presented a motion to authorize the CYMPO Chairwoman to sign a Letter of Support for Yavapai Regional Transit Section 5311 Grant application with the addition of no fiscal obligation by CYMPO. Motion was seconded by Vice-Chairman Croft

VOTE ON THE MOTION

The vote on the motion passed; Member Feldmeier voted no.

Steve Silvernale, City Bus, is concerned about the competition with the new system. Asked about their financial plan gave his opinion and his lack of confidence in their system.

Mr. Thurman questioned the MPO's 5303 funding available. Mr. Bridges explained.

Mr. Kuknyo questioned if City Bus and YRT could work together to make this work. Mr. Silvernale responded.

MOTION

Vice-Chairman Croft presented a motion for the Chairwoman to sign a Professional Services Agreement with TransitPlus in an amount not to exceed \$5,000.00. The motion was no seconded.

VOTE ON THE MOTION

Motion failed.

6. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2012-04 TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH ARIZONA DEPARTMENT OF TRANSPORTATION AND YAVAPAI COUNTY

Chris Bridges, CYMPO Administrator

(Task #6.2)

Mr. Bridges explained the County will provide the lighting maintenance at Deep Well Ranch Road and at a later time the City will take some of the responsibility. Mr. Thurman as if the County and City had signed the IGA. Mr. Bridges responded the County has and the City will at a later date.

MOTION

Vice-Chairman Croft presented a motion to authorize the Chairwoman, or in her absence the Vice-Chairman, to sign Resolution No. 2012-04 and IGA No. 12-1171 SR89A – Deep Well Ranch Road. The motion was seconded by Secretary/Treasurer Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. DISCUSSION AND POSSIBLE ACTION TO APPROVE AN AMENDMENT TO THE CYMPO BY-LAWS

*Chris Kuknyo, CYMPO Secretary/Treasurer
(Task #1.2)*

Mr. Kuknyo explained that the majority of the items being requested to change are basic clarification. The one primary change is to the TAC required meetings. The change is the TAC will no longer be required to hold quarterly meetings only 2 annually. Those two annually may be at the will of the TAC.

MOTION

Secretary/Treasurer Kuknyo presented a motion to amend the CYMPO By-Laws as presented. The motion was seconded by Vice-Chairman Croft

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. MEETING SCHEDULE FOR 2013

*Chris Bridges, CYMPO Administrator
(Task #1.2)*

Mr. Bridges presented the Executive Board meeting schedule for 2013. Although meetings are not held every month, they are scheduled and the room is reserved.

MOTION

Member Thurman presented a motion to approve the Executive Board 2013 meeting schedule as presented. The motion was seconded by Vice-Chairman Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. UPDATE AND POSSIBLE ACTION FOR THE STATE ROUTE 69 WIDENING PROJECT

*Chris Bridges, CYMPO Administrator
(Task #6.2)*

Mr. Bridges explained he met with Alvin Stump, ADOT Prescott District Engineer to discuss possible funding for widening of Highway 69 from Tribal land to the mall (8/10th of a mile). Because this would be a federal project, a planning study has to be performed. Mr. Stump indicated there is no funding available at this time. Mr. Bridges introduced Alvin Stump, ADOT Prescott District. Mr. Stump had nothing to add to Mr. Bridges' comments. Mr. Bridges will continue to work with Mr. Stump for possible funding.

Mr. Thurman questioned the funding. Mr. Stump stated the location requires it.

No action was taken.

9-1. DISCUSSION AND POSSIBLE ACTION TO APPROVE AMENDMENT ONE TO THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) INTERGOVERNMENTAL AGREEMENT (IGA) 10-242 I

Chris Bridges, CYMPO Administrator

(Task #6.1)

Mr. Bridges discussed the purpose of the HSIP is for sign panels replacement only. Hopefully post replacement will be next year if ADOT gets all of the clearances. Mr. Thurman questioned the clearances. Explanation was provided by Mr. Bridges.

Mr. Bridges indicated replacing the sign panels at this time will get the project moving.

MOTION

Secretary/Treasurer Kuknyo presented a motion to authorize the Chairwoman, or in her absence the Vice-Chairman to sign Amendment One to HSIP IGA/JPA 10-242 I between CYMPO and ADOT. The motion was seconded by Vice-Chairman Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION

10. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges proposed the following for the January Executive Board Agenda:

- Election of officers
- Megan Kintner, ADOT presentation
- Highway 69 Widening Project

Additionally, he announced there would not be a November or December meeting unless something was presented for the Board to discuss.

11. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: **Friday, October 19, 2012, Springerville**
- State Transportation Board Meeting: **Friday, November 16, 2012, Maricopa**
- State Transportation Board Meeting: **Friday, December 21, 2012, Nogales**
- M-TAC Meeting: **Thursday, January 10, 2013, 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314 - **PLEASE NOTE CHANGE OF LOCATION AS WELL AS A CHANGE IN DATE FOR JANUARY MEETING**
(CYMPO Multimodal Technical Advisory Committee monthly meeting)
- Rural Transportation Summit: **January 16 – 18, 2013, Wild Horse Pass Hotel, Phoenix**
- Executive Board Meeting: **Wednesday, January 23, 2013 6:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ – **PLEASE NOTE CHANGE OF DATE**

12. ADJOURNMENT

MOTION

Vice-Chairman Croft presented a motion to adjourn the meeting. The motion was seconded by Secretary/Treasurer Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous. Meeting adjourned at 7:05