



# Meeting Minutes

**Multimodal Technical  
Advisory Committee (M-TAC)  
Thursday, October 6, 2011  
8:00 A.M.**

**Prescott City Council Chambers  
201 S. Cortez Street  
Prescott, AZ 86303**

## **AGENCY VOTING M-TAC MEMBERS PRESENT**

Chairman	Ron Grittman, Town of Chino Valley
Vice-Chairman	Phil Bourdon, Yavapai County
Member	Norm Davis, Town of Prescott Valley
Member	Craig McConnell, City of Prescott
Member	Cynthia Moody, U.S. Forest Service
Proxy Member	**Randy Blake, ADOT Prescott District for Greg Gentsch

\*\*arrived at 8:20 AM.

## **AGENCY M-TAC MEMBERS NOT PRESENT**

Member	Charla Glendening, ADOT MPD
Member	Greg Gentsch, ADOT Prescott District
Town of Dewey-Humboldt	Vacant

## **CYMPO STAFF**

CYMPO Administrator	Christopher Bridges
CYMPO Program Coordinator	Jean Knight

## **ADDITIONAL ATTENDEES**

Civiltec Engineering	Richard Straub
Fann Contracting	Michael Fann
City of Prescott	Ryan Smith
RTAC	Kevin Adam

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Grittman called the meeting to order at 8 AM. CYMPO Program Coordinator Jean Knight performed roll call.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

**There were no public comments.**

## **ACTION**

- 3. APPROVAL OF MINUTES - Regular Meeting Minutes of August 4, 2011**  
(Task #1.2)

**MOTION**

Member McConnell presented a motion to approve the M-TAC regular meeting minutes for August 4, 2011. Motion was seconded by Member Davis.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION/POSSIBLE ACTION**

**4. FUTURE PROJECTS FOR THE POTENTIAL FEDERAL JOBS BILL**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2 & #3.0)*

Mr. Bridges related the President is proposing a Federal Jobs Bill that has been submitted to the Senate and House for approval. If the Bill does move forward it will likely have the same distribution as the ARRA; resulting in approximately \$1.2 million for our region.

Mr. Davis read a list of the completed projects for the region that have been completed over the past couple of years. Mr. Bridges indicated CYMPO needs to be ready with some potential projects the potential funding can be applied to and project(s) that could be delivered in a reasonable time frame.

Mr. McConnell questioned if the project(s) would have to meet federal compliance. Mr. Bridges responded the federal compliance would not be waived. Mr. McConnell indicated this would rule out local projects.

Mr. Gritman explained the right-of-way issue in the region and why it does not meet the federal requirement. He questioned if the project(s) would have to be “shovel ready” projects. Mr. Bridges responded probably yes.

Mr. Bourdon commented there are two upcoming projects that would qualify: Walker Road and Senator Highway pavement preservation. He also indicated they should be federalized projects; quick and easy and the focus needs to be on those that the right-of-way has been acquired.

Mr. Gritman recommended looking at the 5-year plan. Mr. Bridges suggested the Chino Valley 4 North intersection and the Perkinsville intersection.

No action was taken at this time; however, Mr. Gritman requested this item be placed on the next M-TAC meeting agenda.

**DISCUSSION**

**5. ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) POLICY FOR SELF-ADMINISTERED PROJECTS**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges indicated that effective immediately, it is a requirement for self-administered projects and ADOT is not going to approve any self-administered Transportation Enhancement projects. Federal Highways and ADOT are performing a series of reviews across the state on self-administered projects. Mr. Gritman questioned why ADOT is doing the reviews. Mr. Bridges responded there is concern that the self-administered projects are being done correctly. It appears there is concern by ADOT that Federal Highways will hold them accountable if they do not look at this more closely. He also indicated that self-administered projects may not be an option in the future.

Mr. McConnell indicated that the quality of the project should be considered. Mr. Bridges requested Mr. Davis comment on the Bison Lane project.

Mr. Bridges related that in the meeting there were comments on records retention. One comment was made that retention is 5- years from final voucher and another was it is 5- years after close out. Bridges has requested that the local government manual be clear.

Mr. Davis explained the process the Town of Prescott Valley went through on the Federal Review. The model to use for local government is broke.

## 6. PROPOSED FUTURE AGENDA ITEMS

*Chris Bridges, CYMPO Administrator  
(Task #1.2)*

Mr. Bridges stated the Professional Services Agreement is to be finalized with the City of Prescott Attorney today. It is possible there may be an update by the January meeting.

## 7. AGENCY UPDATES

Agency updates were provided by the following:

- Phil Bourdon – Yavapai County
- Norm Davis – Town of Prescott Valley and that there is a ribbon cutting today for the Robert Road Project
- Randy Blake – ADOT Prescott District

## 8. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Chris Bridges, CYMPO Administrator, made the following announcements:

- Discussed the problems with the State TIP and local TIP's – a new format will be discussed so the format is consistent. There will be a new format. There will not be a new STIP; will be working off the prior year and only amendments. He will bring updates.
- The CYMPO offices have moved. Post cards and e-mails have gone out.

## 9. UPCOMING SCHEDULED MEETINGS

- Executive Board Meeting: **Wednesday October 19, 2011, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ **CORRECTED TIME 7:00 PM**  
(CYMPO Executive Board monthly meeting)
- State Transportation Board Meeting: **Friday, October 21, 2011, 9:00 AM, Littlefield, AZ**
- State Transportation Board Meeting: **Friday, November 18, 2011, 9:00 AM, Florence, AZ**
- State Transportation Board Meeting: **Friday, December 16, 2011, 9:00 AM, Prescott, AZ**
- M-TAC Meeting: **Thursday, January 5, 2012, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ  
(CYMPO Multimodal Technical Advisory Committee monthly meeting)

Chris announced the December meeting is hosted by CYMPO and the dinner will be held at the Centennial Room.

Chris also announced the ADOT meeting that is to be held Wednesday, 5 PM – 7 PM; elected officials are invited to discuss the local projects. The Executive Board meeting is to be held at 7 PM.

## 10. ADJOURNMENT

Meeting adjourned AT 8:35 AM.