



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**MULTI-MODAL TECHNICAL ADVISORY COMMITTEE
(M-TAC)**

**Thursday, April 2, 2009
8:00 A.M.**

**Prescott Council Chambers
City Hall**

**201 S. Cortez St.
Prescott, AZ 86303**

MEETING MINUTES

AGENCY VOTING M-TAC MEMBERS PRESENT

Town of Prescott Valley	Chairman Norm Davis
City of Prescott	Vice-Chairman Craig McConnell
ADOT Prescott District	Alvin Stump (proxy for Dallas Hammit)
Yavapai County	Phil Bourdon
Prescott National Forest	Cynthia Moody
ADOT Multi Modal Planning Division	Bret Anderson
Town of Chino Valley	Ron Gritman

AGENCY VOTING M-TAC MEMBERS NOT PRESENT

ADOT Deputy State Engineer	Dallas Hammit
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AGENCY REPRESENTATIVES PRESENT (NON-VOTING)

Town of Chino Valley	Councilman Ron Romley
Town of Prescott Valley	Councilman Mike Flannery
Yavapai County	Chris Bridges, Nicole Russell

ADDITIONAL ATTENDEES

Prescott Courier	Cindy Barks
Prescott Bicycle Advisory Committee	Derek Brownlee
ERAU	Korina Payne
Nova Asphalt Technologies	Peggy Simpson
Dava & Associates	Gordon Bowers
AGC	Sarah Morgan
ABA	Mark
Fann Contracting	Mike Fann
AGFD	Trevor Buhr

CYMPO STAFF

Administrator
Program Manager
Administrative Assistant

Jodi Rooney
Vicky McLane
Jean Knight

1. CALL TO ORDER:

The meeting was called to order at 8:00 AM, by Chairman Norm Davis.

2. ROLL CALL: Jean Knight, CYMPO Administrative Assistant

All were present except Dallas Hammit, ADOT. Alvin Stump, ADOT, was Mr. Hammit's proxy.

3. PUBLIC COMMENT: This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no comments from the public.

4. APPROVAL OF MINUTES: March 5, 2009

MOTION

Vice-Chairman Craig McConnell presented a **Motion** to approve the March 5, 2009, M-TAC Meeting Minutes. The **Motion** was seconded by Member Phil Bourdon.

VOTE ON THE MOTION

The motion passed unanimously, with Member Ron Grittman abstaining as he did not attend the March 5, 2009, meeting.

5. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) (AKA STIMULUS PACKAGE)

Jodi Rooney, CYMPO Administrator

Jodi Rooney, CYMPO Administrator, relayed that on March 16, 2009, CYMPO received a letter from Michelle Conkle, ADOT Transportation Programming Director, notifying us that the amount of ARRA funds allocation is \$1,283,485. At the Executive Board meeting on March 18, 2009, the Board discussed using these funds for the Glassford Hill project, which was one of the 11-ranked projects for our area.

Chairman Norm Davis indicated that this is a fast moving project, and requested that we keep the ARRA on future agendas.

Frustration was expressed that the area did not receive a fair amount of the ARRA funds.

6. METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Jodi Rooney, CYMPO Administrator

Part I: Existing (FY09-13) MTIP

Jodi Rooney, CYMPO Administrator, advised that due to the outcome of the ARRA funding, we need to amend our existing MTIP to reverse the projects that were added to the existing (FY09-13) MTIP (as a result of the project ranking) and to retain the project(s) that are identified to receive funding.

Mrs. Rooney provided the construction projects over 5-fiscal years and indicated that we need to amend the existing document for the FY-09 through FY-13 MTIP. Projects need to be reversed out of the document based upon the allocated \$1.2 million; eleven projects were added in anticipation of receiving the ARRA funding. Additionally, a recommendation needs to be presented to the Executive Board. She also indicated that there is the potential that additional funds would be available and the Fain Road project, which is a \$25 million project,

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could qualify. Mrs. Rooney related that this is a separate pocket of money of the ARRA funding, it is in a grant form and that it was specifically for projects of \$20 million or more. The information that we have received at this point is that Fain Road may be a merit project for those funds. We would package Fain Road / 89A and the Viewpoint Traffic Interchange. The timelines are different for this separate pocket of money.

Vice Chairman Craig McConnell shared information of the Side Road Project, which was item #2 on the list. Mrs. Rooney reviewed the next project on the list, Glassford Hill Road (pavement preservation project) and noted it is in-line with the dollar amount of the ARRA funds that we will be receiving in the area. She suggested to the committee that Glassford Hill Road be considered for recommendation to the Executive Board as the identified project for the ARRA funding.

Vice-Chairman Craig McConnell asked questions about the Fain Road Project: the potential eligibility of that project for separate ARRA money; how will that be handled in the MTIP; would it be in the current part one we are in now; or, will it be in the next draft because of the time frame? Jodi Rooney, CYMPO Administrator, responded that she believed it should be handled by reversing Fain Road to where it was previously located in the MTIP (believing it was 2012). She indicated that she felt it was a safe place to “park it” and indicated that if it appears there could be funding for that project, we can shift that. Mrs. Rooney indicated that we are already in the TIP cycle and we would probably amend that in the next cycle, which is the 2010-2014. At this point Mrs. Rooney recommends shifting Fain Road back to one of the “out” years for now, at least until additional information on the other ARRA grant funds is received. She added that one other thing we need to look at is the Bison Lane Multi-Use path. It appears that it will receive ARRA funding for 100% of the project and we need to adjust the MTIP to reflect that.

Vice-Chairman Craig McConnell commented that he agreed (regarding Fain Road) that it seems that it should be restored in FY-12 and then that it can be handled in the next go-around of the upcoming draft. Also, CYMPO went through a process where by eligible projects or potentially eligible projects or potentially eligible projects were prioritized; the top three ranking on the prioritized list are: Fain Road #1, Side Road #2 and Glassford Hill Road #3. He also commented that it would seem consistent to leave the Glassford Hill overlay project in FY- 09 using ARRA money that has been allocated (\$1.3 million), which is pretty small. Member Phil Bourdon also commented that he agreed. He noted that the County will be working to achieve some additional funding for Fain Road and possibly partner with ADOT on the project thru the grant application process that is coming up in the future.

Chairman Norm Davis commented for the audience that when we were advised that the Federal Stimulus (ARRA) funds were coming, no one knew how much we were getting as a region and we were asked to review and suggest projects. He then noted that a couple of months ago the TAC met in a special meeting to talk about and prioritize the area projects. A short list was completed and projects were prioritized that were shovel ready. The following step was to adjust the MTIP.

Jodi Rooney, CYMPO Administrator requested to cover the business of the motion while we are in this portion of this item.

MOTION

Vice-Chairman Craig McConnell presented a **Motion** to recommend amendment of the FY09-13 MTIP to the Executive Board for approval; amendment to include reversing previous projects amended on January 28, 2009, identifying the \$1.2 million ARRA funding for the Glassford Hill Rd. project overlay, retain the Fain Rd. project in FY 2013 and to additionally include the Bison Lane Transportation Enhancement project reflected with 100% Federal Financing. The **Motion** was seconded by Member Phil Bourdon.

VOTE ON THE MOTION

The motion passed unanimously.

Part II

CYMPO Administrator, Jodi Rooney, notes that we are in our annual cycle for the MTIP. A draft FY10-14 MTIP was included in the packet of information distributed as well as on the overhead. This document will need to go through public review and return to this committee on June 4, 2009. An item to consider is the potential of reprogramming Surface Transportation Program (STP) funds from SR69 (Glassford Hill to Prescott East) due to the project being trimmed down. As of March 26, 2009, it appears ADOT may need to cancel the contract; the project substantially changed. It may behoove the MPO to shift the funds to another project.

Mrs. Rooney noted for the TAC that she was still missing information from one of the adjunct members and one of our partners; although it should be very close to last year. She stated that these projects could be introduced at the Executive Board level as this is a draft document. She noted the STP allocation is about \$688,000 for the fiscal year. The table indicated how much money we received, where we put money in the past years and where we are going to put future money. She then explained what each item represented. Mrs. Rooney focused on the SR 69, from Glassford Hill Rd to Prescott East Highway project. The project was down sized. She recommended the funds be reprogrammed to an alternative project. Originally this two year allocation (FY-08 and FY-09) was attributed to the Side Road Interchange; consequently, due to the suspension of the HURF Swap program, the funds became stagnant. ADOT was able to re-locate funding for Side Road, thereby allowing us to shift STP funds to the SR69 project. Due to the trimming down of the SR69 project we now need to look at programming the money to a different project. So the choice is to leave it un-programmed or attribute it to a new project as part of the new draft MTIP.

Member Phil Bourdon commented that the problem is that we do not have the HURF swap program available. The real question is, what projects here in the region are going to be federally funded in the next year or two. Vice-Chairman Craig McConnell indicated that in recent years we have been using the STP money for leverage. If that is the way we want to continue and if there are any projects which are candidates for leveraging in that fashion, it would seem that that is the way to continue.

Member Phil Bourdon suggested that the funds be switched from this current project and put towards the Fain Road / 89A / Viewpoint TI package. This is an encouragement to ADOT. If the ARRA grant funding falls through, we can put the funds to a different project. He suggested adding the funds to complement the funding on Fain Road project. Vice-Chairman Craig, McConnell questioned whether it was necessary today that we do what Phil is suggesting or do we have a month or two? Do we need to act on this today? Member Phil Bourdon responded that either one could be done. He also commented that the County is behind the scenes preparing the data and working paper, which can be attached to the grant application when it becomes available. The application time line may be very short, as we have yet to receive it. Additionally, Mr. Bourdon requested that action be taken today and later reverse it should the funding not work out. This is a good way to show ADOT we are going to partner with them on this. This information can be included in the application.

Jodi Rooney CYMPO Administrator, explained the transit component of the MTIP. Program Manager Vicky McLane reviewed what is planned (dollar amount) and allocated for the next fiscal year. Once the money is obligated, and we receive federal approval, it just stays there. It may not necessarily be spent in the next year or two.

Vice-Chairman Craig McConnell noted that there are few projects listed, due to economic down-turn, the funds are not there. Mrs. Rooney noted that there are a couple of projects from ADOT and the Prescott Tribe that are forth coming. She then reviewed the Transportation Enhancement projects.

Chairman Norm Davis commented that the Town of Prescott Valley projects for the FY-09 did not occur this year and requested they be moved to FY-10.

MOTION

Member Phil Bourdon presented a **Motion** to recommend the draft FY10-14 Metropolitan Transportation Improvement Program to the Executive Board (subject to changes) for approval to go out for 30-day public review and a change is the STP local allocation for FY 08 and FY 09 to shift from SR 69 / Glassford Hill Rd. to Prescott East Hwy. to the Fain Road / State Route 89A widening. The **Motion** was seconded by Vice-Chairman Craig McConnell.

VOTE ON THE MOTION

The motion passed unanimously.

7. BUDGET CYCLE – UNIFIED PLANNING WORK PROGRAM (UPWP)

Jodi Rooney, CYMPO Administrator

Chairman Norm Davis related that the proposed operations budget along with the annual capital expenditures make up the UPWP and would like to take a closer look at the document. He proposed the item be tabled until the meeting next month.

MOTION

Vice-Chairman Craig McConnell presented a **Motion** to table this item. The **Motion** was seconded by Member Phil Bourdon.

VOTE ON THE MOTION

The motion passed unanimously.

8. PROPOSED FUTURE AGENDA ITEMS

- ARRA
- Budget Draft / UPWP
- MTIP (ARRA and regular cycle)

Vice-Chairman Craig McConnell requested that the Memorandum of Understanding (MOU) between CYMPO and the City of Prescott be added to the agenda within the next two months as it is time to amend the document.

Chris Bridges, Yavapai County noted for the record that the Fain Road project needs to be added to unfunded year of 2013 . Mrs. Rooney stated that she agreed with Mr. Bridges.. She also noted this could probably be done with administrative amendment. Mrs. Rooney would check this with our federal partners.

9. AGENCY UPDATES

Updates were given by Alvin Stump, ADOT Prescott District and Member Phil Bourdon, Yavapai County.

10. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Jodi Rooney, CYMPO Administrator, announced the Transportation Enhancement Round 17 began on March 14, 2009, and all submittals need to be to CYMPO by July 14, 2009. We would forward them to ADOT by the August 14, 2009, deadline.

11. UPCOMING SCHEDULED MEETINGS

- * T-TAC Meeting: **Thursday, April 9, 2009, 8 AM**, Prescott Valley Town Hall, Conf. **Room #433**
(*CYMPO Transit Technical Advisory Committee monthly meeting.*)
- * Executive Board Meeting: **Wednesday, April 15, 6:00 PM**, Yavapai County Board of Supervisors' Room,
1015 Fair St., Prescott (*CYMPO Executive Board monthly meeting.*)
- * State Transportation Board Meeting: **Friday, April 17, 2009**, Tucson
- * M-TAC Meeting: **Thursday, May 7, 2009, 8 AM**, Prescott City Hall, Council Chambers (*CYMPO Multi-
Modal Technical Advisory Committee*)

12. ADJOURNMENT

MOTION

Vice-Chairman Craig McConnell presented a **Motion** to adjourn. The **Motion** was seconded by Member Ron Gritman.

VOTE ON THE MOTION

The motion passed unanimously.

The meeting adjourned at 9:00 AM.